



City of Columbus
Mayor Michael B. Coleman

Department of Finance
Joel S. Taylor, Director

Purchasing Office
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VENDOR REGISTRATION FORM: GENERAL AREAS

If your company is interested in being solicited for bids and included on our supplier listing, it is important that this form be filled out and returned.

This registration is a two-step process: 1) Please complete this form by filling out the company information on this page. On the next several pages put a check (✓) next to the general commodity/service area for which you wish to be solicited for registration. Please fax or mail the completed form. 2) Upon our receipt of this completed form, we will send you the registration form where specific commodities/services may be selected. Fill these forms out and return them to us. Your quick attention and replies to this two-step process are appreciated.

If you wish to qualify for a local vendor status, you must submit a copy of your vendor license showing your place of business within the City of Columbus or Franklin County. For purchases other than professional services, local vendors are granted a price preference.

NOTE: Vendor Registration **does not** include contract compliance certification. The Contract Compliance Application is a separate form, which is available through the Equal Business Opportunity Commission Office, Office of Contract Compliance at (614) 645-5448. Contract compliance certification is a requirement for all contractors, including subcontractors, vendors, and suppliers in order to be awarded a City of Columbus contract, as defined by Section 3901.01 of the Columbus City Code.

Thank you in advance for your cooperation and efforts.

Company Name:	
Company Address	Bid Mailing Address
Contact:	Contact:
Phone () Fax ()	Phone () Fax ()
E-mail Address:	E-mail Address:
Human Resources (EEO) Office Address	Remittance Address
Contact:	Contact:
Phone () Fax ()	Phone () Fax ()
E-mail Address:	E-mail Address:
Federal I.D. #	Local Vendor's License Attached? Yes No
Vendor Type (Please Circle): Agency Corporation Employee Federal Agency Local Government Partnership Proprietorship Self	
If the person filling out this form is different than contact(s), please provide your name and phone number.	
_____	_____
Signature of person filling out this form	Date

Class	Description	✓
005	Abrasives	
010	Acoustical Tile, Insulating Materials, & Supplies	
015	Addressing, Copying, Mimeograph, & Spirit Duplicating Mach	
020	Agricultural Equipment, Implements, & Accessories	
022	Agricultural Implement & Accessory Parts	
025	Air Compressors & Accessories	
031	Air Conditioning, Heating, & Ventilating: Equipment, Parts	
035	Aircraft & Airport, Equipment, Parts, & Supplies	
040	Animals, Birds, Marine Life, & Poultry, Including Accessories	
045	Appliances & Equipment, Household Type	
050	Art Equipment & Supplies	
052	Art Objects	
055	Automotive Accessories For Automobiles, Buses, Trucks, Etc.	
060	Automotive Maintenance Items & Repair/Replacement Parts	
065	Automotive Bodies, Accessories, & Parts	
070	Automotive Vehicles & Related Transportation Equipment	
075	Automotive Shop Equipment & Supplies	
080	Badges, Emblems, Name Tags & Plates, Jewelry, Etc.	
085	Bags, Bagging, Ties, & Erosion Control Equipment	
090	Bakery Equipment, Commercial	
095	Barber & Beauty Shop Equipment & Supplies	
100	Barrels, Drums, Kegs, & Containers	
105	Bearings (Except Wheel Bearings & Seals -See Class 060)	
110	Belts & Belting: Conveyor, Elevator, Power Transmission, A	
115	Biochemicals, Research	
120	Boats, Motors, & Marine & Wildlife Supplies	
125	Bookbinding Supplies	
135	Bricks & Other Clay Products, Refractory Materials, & St	
140	Broom, Brush, & Mop Manufacturing Machinery & Supplies	
145	Brushes (Not Otherwise Classified)	
150	Builder's Supplies	
155	Buildings & Structures: Fabricated & Prefabricated	
160	Butcher Shop & Meat Processing Equipment	
165	Cafeteria & Kitchen Equipment, Commercial	
175	Chemical Laboratory Equipment & Supplies	
180	Chemical Raw Materials (In Large Quantities Primarily For Manufacturing Janitorial and Laundry Products)	
190	Chemicals & Solvents, Commercial (In Bulk)	
192	Cleaning Compositions, Detergents, Solvents, & Strippers -	

Class	Description	✓
193	Clinical Laboratory Reagents & Tests (Blood Grouping, Diagnostic, Drug Monitoring, Etc.)	
195	Clocks, Timers, Watches, & Jewelers' & Watchmakers' Tool	
200	Clothing, Apparel, Uniforms, & Accessories	
205	Computers & Information Processing Systems: Hardware, Soft	
210	Concrete & Metal Culverts, Pilings, Septic Tanks, Accessories And Supplies	
220	Controlling, Indicating, Measuring, Monitoring, & Recording	
225	Coolers, Drinking Water (Water Fountains)	
232	Crafts, General	
233	Crafts, Specialized	
240	Cutlery, Dishes, Flatware, Glassware, Trays, Utensils, & S	
245	Dairy Equipment & Supplies	
250	Data Processing Cards & Paper	
255	Decals & Stamps	
260	Dental Equipment & Supplies	
265	Draperies, Curtains, & Upholstery Material (Including Automobile)	
270	Drugs, Pharmaceuticals & Biologicals (For Human Therapeutic Use)	
271	Drugs, Pharmaceuticals, & Sets (For Large-Volume Parenteral Administration, Infusion, Irrigation, And Tube Feeding)	
280	Electrical Cables & Wires (Not Electronic)	
285	Electrical Equipment & Supplies (Except Cable & Wire)	
287	Electronic Components, Replacement Parts, & Accessories: (Not For Testing & Analyzing)	
290	Energy Collecting Equipment & Accessories: Solar & Wind	
295	Elevators & Escalators, Building Type	
305	Engineering Equipment, Surveying Equipment, Drawing Instruments, And Supplies	
310	Envelopes, Plain Or Printed	
315	Epoxy Based Formulations For Adhesives, Coatings, & Relate	
318	Fare Collection Equipment & Supplies	
320	Fastening, Packaging, Strapping, Tying Equipment & Supplies	
325	Feed, Bedding, Vitamins & Supplements For Animals	
330	Fencing	
335	Fertilizers & Soil Conditioners	
340	Fire Protection Equipment & Supplies	
345	First Aid & Safety Equipment & Supplies (Except Nuclear	
350	Flags, Flag Poles, Banners, & Accessories	
360	Floor Covering, Floor Covering Installation & Removal Equipment, And Supplies	
365	Floor Maintenance Machines, Parts, & Accessories	
370	Food Processing & Canning Equipment & Supplies	
375	Foods: Bakery Products (Fresh)	

Class	Description	✓
380	Foods: Dairy Products (Fresh)	
385	Foods, Frozen	
390	Foods: Perishable	
393	Foods: Staple Grocery & Grocer's Miscellaneous Items	
395	Forms, Continuous: Computer Paper, Form Labels, Snap-Out For	
400	Foundry Castings, Equipment, & Supplies	
405	Fuel, Oil, Grease & Lubricants	
410	Furniture: Health Care & Hospital Facility	
415	Furniture: Laboratory	
420	Furniture: Cafeteria, Chapel, Dormitory, Household, Library,	
425	Furniture: Office	
430	Gases, Containers, Equipment: Laboratory, Medical, & Welding	
435	Germicides, Cleaners, & Related Sanitation Products For He	
440	Glass & Glazing Supplies	
445	Hand Tools (Powered & Non-Powered), Accessories & Supplies	
450	Hardware & Related Items	
460	Hose, Accessories, & Supplies: Industrial, Commercial, & Garden	
465	Hospital & Surgical Equipment, Instruments, & Supplies	
470	Hospital & Handicap Equipment & Supplies: Mobility, Speech Impaired, And Restraint Items	
475	Hospital, Surgical, & Related Medical Accessories & Sundry Items	
485	Janitorial Supplies, General Line	
490	Laboratory Equipment & Accessories (For General Analytical and Research Use) Nuclear, Optical, and Physical	
493	Laboratory Equipment & Accessories: Biochemistry, Chemistry, Environmental Science, Etc	
495	Laboratory & Field Equipment & Supplies: Biology, Botany	
500	Laundry & Dry Cleaning Equipment, Accessories, Parts & Supplies	
505	Laundry & Dry Cleaning Compounds & Supplies	
510	Laundry Textiles & Supplies	
515	Lawn Maintenance Equipment, Accessories, & Parts (Non-Agricultural Applications)	
520	Leather & Related Equipment, Products, Accessories, & Su	
525	Library & Archival Equipment, Machines, & Supplies	
530	Luggage, Brief Cases, Purses & Related Items	
540	Lumber & Related Products	
545	Machinery & Hardware, Industrial	
550	Markers, Plaques & Traffic Control Devices	
555	Marking & Stenciling Devices	
556	Mass Transportation - Transit Bus	
557	Mass Transportation - Transit Bus Accessories & Parts	
558	Mass Transportation - Rail Vehicles & Systems	

Class	Description	✓
559	Mass Transportation - Rail Vehicle Parts & Accessories	
560	Material Handling & Storage Equipment & Allied Items	
565	Mattress Manufacturing Machinery & Supplies	
570	Metals: Bars, Plates, Rods, Sheets, Strips, Structural Shape	
575	Microfiche & Microfilm Equipment, Accessories, & Supplies	
578	Miscellaneous Products	
580	Musical Instruments, Accessories, & Supplies	
590	Notions & Related Sewing Accessories & Supplies	
595	Nursery Stock, Equipment, & Supplies	
600	Office Machines, Equipment, & Accessories	
605	Office Mechanical Aids, Small Machines, & Apparatuses	
610	Office Supplies: Carbon Paper & Ribbons, All Types	
615	Office Supplies, General	
620	Office Supplies: Erasers, Inks, Leads, Pens, Pencils, Etc.	
625	Optical Equipment, Accessories, & Supplies	
630	Paint, Protective Coatings, Varnish, Wallpaper, & Related	
635	Painting Equipment & Accessories	
640	Paper & Plastic Products, Disposable	
645	Paper (For Office & Print Shop Use)	
650	Park, Playground, Recreational Area & Swimming Pool Equipment	
655	Photographic Equipment & Supplies (Not Including Graphic Arts, Microfilm, and X-Ray)	
660	Pipes, Tobaccos, Smoking Accessories; Alcoholic Beverages	
665	Plastics, Resins, Fiberglass: Construction, Forming, Laminating, And Molding Equipment & Supplies	
670	Plumbing Equipment, Fixtures, & Supplies	
675	Poisons: Agricultural & Industrial	
680	Police Equipment & Supplies	
685	Poultry Equipment & Supplies	
700	Printing Plant Equipment & Supplies (Except Papers)	
705	Printing Preparations: Etching, Photoengraving, &	
710	Prosthetic Devices, Hearing Aids, Auditory Testing Equipment	
715	Publications & Audiovisual Materials (Prepared Materials Only, Not Equipment, Supplies, or Production)	
720	Pumping Equipment & Accessories	
725	Radio Communication, Telephone, & Telecommunication Equipment	
730	Radio Communication & Telecommunication Testing, Measuring	
735	Rags, Shop Towels, & Wiping Cloths	
740	Refrigeration Equipment & Accessories	
745	Road & Highway Building Materials (Asphalted)	
750	Road & Highway Building Materials (Not Asphalted)	

Class	Description	✓
755	Road & Highway Equipment & Parts: Asphalt & Concrete H	
760	Road & Highway Equipment: Earth Handling, Grading, Moving,	
765	Road & Highway Equipment (Except Asphalt, Concrete, & Earth Handling Equipment in classes 755 & 760)	
770	Roofing	
775	Salt (Sodium Chloride) (See Class 393 For Table Salt)	
780	Scales & Weighing Apparatus (See 175-08 For Laboratory Balances)	
785	School Equipment & Supplies	
790	Seed, Sod, Soil, & Inoculants	
795	Sewing Room & Textile Machinery, & Accessories	
800	Shoes & Boots	
803	Sound Systems, Components, & Accessories: Group Intercom,	
805	Sporting Goods, Athletic Equipment & Athletic Facility Equipment	
810	Spraying Equipment (Except Household, Nursery Plant, & Paint)	
815	Steam & Hot Water Fittings, Accessories, & Supplies	
820	Steam & Hot Water Boilers & Steam Heating Equipment	
825	Stockman Equipment & Supplies	
830	Tanks (Metal, Wood, & Synthetic Materials): Mobile, Portable, Stationary, And Underground Types	
832	Tape (Not Data Processing, Measuring, Optical, Sewing, Sound	
840	Television Equipment & Accessories	
845	Testing Apparatus & Instruments (Not For Electrical Or Electronic Measurements	
850	Textiles, Fibers, Household Linens, & Piece Goods	
855	Theatrical Equipment & Supplies	
860	Tickets, Coupon Books, Sales Books, Strip Books, Etc.	
863	Tires & Tubes	
864	Train Controls, Electronic	
865	Twine	
870	Venetian Blinds, Awnings, & Shades	
875	Veterinary Equipment & Supplies (See Class 325 For Vitamins)	
880	Visual Education Equipment & Supplies (Except Projection Lamps, See Class 285)	
885	Water & Wastewater Treating Chemicals	
890	Water Supply, Groundwater, & Sewage Treatment Equipment (Not For Air Conditioning, Steam Boiler, Or Laboratory Reagent Water)	
895	Welding Equipment & Supplies	
898	X-Ray & Other Radiological Equipment & Supplies (Medical)	
905	Aircraft Operations Services	
906	Architectural Services, Professional	
908	Bookbinding, Rebinding, & Repairing	
910	Building Maintenance & Repair Services	

Class	Description	✓
915	Communications & Media Related Services	
920	Data Processing Services & Software	
924	Educational Services	
929	Equipment Maintenance, Reconditioning, & Repair Services – Agricultural, Automotive, Heavy Industrial, And Marine Equipment	
931	Equipment Maintenance, Reconditioning, & Repair Services – Appliance, Athletic, Cafeteria, Furniture, Musical Instruments, And Sewing	
934	Equipment Maintenance, Reconditioning, & Repair Services – Laundry, Lawn, Painting, Plumbing, And Spraying Equipment	
936	Equipment Maintenance, Reconditioning, & Repair Services – General Equipment	
938	Equipment Maintenance, Reconditioning, & Repair Services – Hospital, Laboratory, Testing	
939	Equipment Maintenance, Reconditioning, & Repair Services – Office, Photographic, And Radio/Television Equipment	
946	Financial Services	
948	Health Related Services (For Human Services See Class 952)	
952	Human Services	
953	Insurance, All Types	
954	Laundry & Dry Cleaning Services	
956	Library Services (See Class 908 For Bookbinding, Rebinding,	
961	Miscellaneous Professional Services (Administrative, Analytical Studies, Construction Management, Consulting, Court Reporting, Environmental Impact, Laboratory, Legal, Translation, Zoning Studies, etc)	
962	Miscellaneous Services (Animal Care, Courier, Hazardous Material, Leak Detection, Moving, Records Management, Transportation Of Goods, Travel, Water, Well Drilling, Etc)	
964	Personnel, Temporary (Employment Agency Services)	
966	Printing & Related Services	
968	Public Works & Related Services	
971	Real Property Rental Or Lease	
975	Rental Or Lease Services Of Equipment - Agricultural, Aircraft, Automotive, Heavy Equipment, & Marine	
977	Rental Or Lease Services Of Equipment - Appliances, Cafeteria, Film, Furniture, Hardware, Musical, Sewing, Window & Floor Coverings	
979	Rental Or Lease Services Of Equipment - Engineering, Hospital, Laboratory, Precision Instruments, Refrigeration, Scalesm And Testing Equipment	
981	Rental Or Lease Of Equipment - General Equipment	
983	Rental Or Lease Services Of Equipment - Clothing, Janitorial	
985	Rental Or Lease Services Of Equipment - Office, Photographic	
988	Roadside, Grounds, Recreational & Park Area Services	
990	Security, Fire, Safety, & Emergency Services	
998	Sale of Surplus & Obsolete Items	